



REQUEST TO AMEND VALID TEMPORARY RESIDENT DOCUMENTS OR INFORMATION CONTAINED IN THE CONFIRMATION OF PERMANENT RESIDENCE

PART A - PERSONAL DETAILS CONTAINED ON YOUR VALID TEMPORARY RESIDENT DOCUMENTS OR CONFIRMATION OF PERMANENT RESIDENCE

1 - Client ID number/UCI

2 - Surname(s) (Family name) (As it currently appears on your document)		3 - Given name(s) (As it currently appears on your document)	
4 - Other name(s) used		5 - Other given name(s) used	
6 - Gender <input type="checkbox"/> F Female <input type="checkbox"/> M Male <input type="checkbox"/> X Another gender		7 - Date of birth (YYYY-MM-DD)	
9 - Citizenship		8 - Place of birth (City, state/province and country or territory)	
11 - Date of issue (YYYY-MM-DD)		10 - Passport number	
		Indicate if: <input type="checkbox"/> On entry <input type="checkbox"/> Current	
12 - Expiry date (YYYY-MM-DD)			
13 - Marital status			
<input type="checkbox"/> Never married <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Common-law partner			
If you are married, is your spouse a Canadian citizen or permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No			
14 - Language of correspondence <input type="checkbox"/> English <input type="checkbox"/> French			
15 - Current mailing address			
P.O. box	Apt./Unit	Street no.	Street name
City/Town	Country or territory	Province/State	Postal code District
16 - Residential address Same as mailing address? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Apt./Unit	Street no.	Street name	City/Town
Country or territory	Province/State	Postal code	District
17 - Telephone no. <input type="checkbox"/> Canada/US <input type="checkbox"/> Other		18 - Alternate Telephone no. <input type="checkbox"/> Canada/US <input type="checkbox"/> Other	
Type	Ext.	No.	Country Code
Type	Ext.	No.	Country Code
19 - E-mail address: (Indicating an e-mail address will authorize all correspondence, including file and personal information, to be sent to the e-mail address you specify.)			
20 - Date of original entry (YYYY-MM-DD)		21 - Date permanent residence or temporary residence was granted (YYYY-MM-DD)	

PART B - INFORMATION TO BE AMENDED

1 - Please indicate for which of the following you need a correction. If you have more than one valid temporary resident document, indicate the document ID number or if unknown, the document issue date and expiry date of the requested document.

<input type="checkbox"/> Confirmation of permanent residence (or record of landing)	<input type="checkbox"/> Exclusion Order	<input type="checkbox"/> Departure Order
<input type="checkbox"/> Authorization to Return to Canada	<input type="checkbox"/> Permit to Come Into or Remain in Canada - Temporary Resident Permit	<input type="checkbox"/> Protected Person
<input type="checkbox"/> Work Permit <input type="checkbox"/> ID No.: _____	OR Issue date: (YYYY-MM-DD) _____	and Expiry date: (YYYY-MM-DD) _____
<input type="checkbox"/> Study Permit <input type="checkbox"/> ID No.: _____	OR Issue date: (YYYY-MM-DD) _____	and Expiry date: (YYYY-MM-DD) _____
<input type="checkbox"/> Visitor Record <input type="checkbox"/> ID No.: _____	OR Issue date: (YYYY-MM-DD) _____	and Expiry date: (YYYY-MM-DD) _____

PART B - INFORMATION TO BE AMENDED (continued)

2 - Surname(s) (Family name)		3 - Given name(s)	
4 - Date of birth (YYYY-MM-DD)	5 - Place of birth (City, state/province)		
6 - Country or territory of birth		7 - Citizenship	8 - Gender <input type="checkbox"/> F Female <input type="checkbox"/> M Male <input type="checkbox"/> X Another gender
9 - Marital status <input type="checkbox"/> Never married <input type="checkbox"/> Married <input type="checkbox"/> Common-law partner <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Separated			
10 - Date of original entry (YYYY-MM-DD)	11 - Date permanent residence or temporary residence was granted (YYYY-MM-DD)	12 - Other change (Provide a description in PART C, section 2 below)	

PART C

1 - If you are applying for an amendment to your confirmation of permanent residence (or record of landing) and you are not a Canadian citizen, have you, since your admission to Canada as a permanent resident, been convicted of a crime or offence in Canada or elsewhere? <input type="checkbox"/> No <input type="checkbox"/> Yes ► If yes, attach copies of the relevant court documents.	
2 - Reasons for requesting the amendment(s). (Attach another sheet if you need more space.)	

STATEMENT

I certify that the statements made on this application document are true and correct. I understand that the approval of my request to amend my date of birth may affect my eligibility for benefit and services from other government institutions as that term is defined in the <i>Privacy Act</i> and may also result in the recovery from me by other government institutions of payments or benefits made to me under income support programs for which I was not eligible at the time the payments or benefits were paid.	
Signature ► _____	Date _____ (YYYY-MM-DD)

Personal information provided on this form is collected by Immigration, Refugees, and Citizenship Canada (IRCC) under the authority of the Immigration and Refugee Protection Act (IRPA). The personal information will be used for the purpose of processing an application. The personal information provided may be disclosed to other federal government institutions, law enforcement bodies, non-governmental organizations, provincial/territorial governments and foreign governments for the purpose of validating identity, admissibility and eligibility.

Personal information may also be used for other purposes including research, statistics, program and policy evaluation, internal audit, risk management, subsequent program eligibility, strategy development and reporting.

Failure to complete the form in full may result in a delay or the application not being processed. The Privacy Act gives individuals the right of access to, protection, and correction of their personal information. If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the [Office of the Privacy Commissioner of Canada](#). The collection, use, disclosure and retention of your personal information is further described in IRCC's Personal Information Bank – IRCC PPU 042.

DOCUMENT CHECKLIST

REQUEST TO AMEND VALID TEMPORARY RESIDENT DOCUMENTS OR INFORMATION CONTAINED IN THE CONFIRMATION OF PERMANENT RESIDENCE

Ensure the following documents are included with your application. Check each box once you enclose the item. Failure to provide a fully **completed application or the necessary documents** will result in the return of your application. Please make sure you complete this document and include it in your application as the cover page. Submit photocopies of documents unless we ask for originals as they will not be returned to you.

I HAVE ENCLOSED THE FOLLOWING ITEMS:

(See "Gather documents" section in the Instruction Guide for examples)

- Original** Request to Amend Valid Temporary Resident Documents or Information contained in the Confirmation of Permanent Residence **completed and signed**.
- Photocopy** of federal or provincial/territorial government issued photo identification **OR** if unavailable, **photocopy** of government issued or internationally recognized photo identification from outside Canada prior to your entry to Canada. (See "Gather Documents" section in the Instruction Guide for examples)
- Photocopy** of another form of government issued or internationally recognized identification from outside Canada before your entry to Canada indicating an error was made. (See "Gather Documents" section in the Instruction Guide for examples)
- Photocopy** of letter of acceptance or enrolment from your current designated learning institution, if applicable.
- Copies** of court documents if you have been convicted of a crime since becoming a permanent resident (if you are not a Canadian citizen).
- Original** *Use of a Representative* (IMM 5476) form **completed and signed**, if applicable.
- Proof** of urgency, if applicable.

IMMIGRATION DOCUMENT CONTAINING ERROR

- Original** *Work Permit, Study Permit, Visitor Record or Permit to Enter and Remain in Canada* (IMM 1442, IMM 1208, IMM 1102, IMM 1097 or IMM 1263).
- Photocopy** of the *Record of Landing* (IMM 1000) or *Confirmation of Permanent Residence*

Mail your completed application form and all required documents to:

Request to amend Valid Temporary Resident Documents or Information contained in the Confirmation of Permanent Residence
 Operations Support Centre (OSC)
 PO Box 8784 STN T CSC
 Ottawa, Ontario K1G 5J3